



AVK Syddal Limited is part of the AVK Group, who are market leaders in the supply of valves, fittings and flow control equipment to the Water, Waste Water, Oil, Gas and Fire Protection industries throughout the world.

A vacancy has arisen for a Production Supervisor, based at our premises at Hyde, Manchester, reporting to the Production Manager.



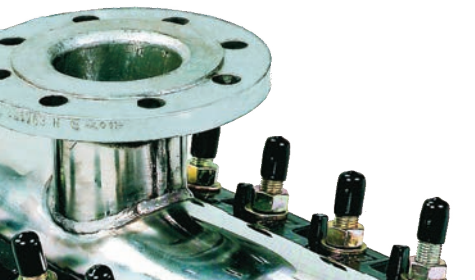
Brief Job Description

The main purpose of the role will be to maintain all manufacturing processes to the highest standards within pre-defined deadlines. The effective management of people and equipment to achieve a first-class level of customer service. To drive change in all aspects of manufacturing.

Qualifications and skills

The successful applicant will have a high standard of education and hold a formal Welding qualification, have proven experience in a similar type of production environment. A good knowledge of MIG and TIG welding techniques is essential, along with knowledge of light/medium fabrication assembly line practices and methods. In addition, a good understanding of lean manufacturing techniques is also required.

As well as having excellent communication skills the successful candidate will have a desire to constantly improve efficiency and working practices.



Please apply in writing, including full C.V. to :

Janet Turner -HR Support
AVK UK Ltd
Colliery Close
Ireland Industrial Estate
Staveley, Chesterfield
S43 3FH

Email: jatu@bdvl.co.uk

Job Title: Production Supervisor	Department: Manufacturing
Reporting to: Production Manager	Responsible for: Production Supervisor and Production Operatives
Other Working Relationships: Internal Welders, Platers, Machine Operators, Production Manager	
Main purpose of the job: To maintain all manufacturing processes to the highest standards within pre-defined deadlines. The effective management of people and equipment to achieve a first-class level of customer service. To drive change in all aspects of manufacturing.	

Responsibilities/Duties

- Maintain out-put to achieve on-time delivery.
- Zero customer complaints.
- Responsible for all manufacturing activities and quality, ensuring the highest quality standards are applied to all production processes in the following areas:-
 - Plating/Fabrication/Welding Department
 - Cast Department
 - Stainless Steel Department
- Demonstrate good knowledge of MIG and TIG welding techniques and support the needs of the business by adopting a hands-on approach as and when required.
- Demonstrate good knowledge of plating in the fabrication department and support the needs of the business by adopting a hands-on approach as and when required.
- To fully understand and manufacture to design drawings.
- To proactively get involved with LEAN QSDIPM KPI's and LEAN projects.
- Contribute to productivity improvements and efficiencies.
- Ensure Works Orders and Data Capture sheets are filled in correctly with meaning full information.
- Control and implementation of training/re-training of departmental staff as required.
- Responsible for holding Daily (Morning) production meeting in all departments.
- User of Navision Systems
- To assist with the analysis of data and operating systems to reduce WIP.
- Involved in setting targets.
- Responsible for sickness, absence and holidays to ensure all manpower levels are met.
- To promote an excellent inter-personnel and communication skills that can enhance working relationships with other areas.
- To be a constructive team member who can work under own initiative and make good decisions under pressure.
- To be responsible for Health and Safety management throughout the site.
- Responsible for the movement of materials using barcode scanning.
- Ensure you show regard for your fellow colleagues.
- Ensure all company procedures are followed at all times.
- Ensure health and safety regulations are adhered to at all times.

Ensure you show regard for people by:-

- Ensuring HR Policy adhered to at all times
- Listening and dealing with staff issues
- Ensuring jobs are achievable
- Being consistent, concerned and communicative
- Providing help, support and training
- Manage, train, develop, monitor, set objectives and motivate direct reporting staff according to Company procedures, policy and employment law.
- To ensure staff are working together as a cohesive team, managing staff schedules and deadlines
- Allocating and managing staff resources according to changing needs

The above is not an exhaustive list of duties and you will be expected to perform different tasks as necessitated by your changing role within the organisation and the overall business objectives of the organisation.

	Essential	Desirable	Identified by
Qualifications	High standard of education Recognised Welding Qualification	IOSH Black or green belt Lean	Application form and c.v.
Skills/Attributes	Excellent written and verbal communication skills	Computer literate Fork Truck Driving Licence	Application form and cv
Knowledge	Demonstrate MIG/TIG/MMA welding knowledge. Knowledge of light/medium fabrication assembly line practices and methods Good understanding of Lean Manufacturing techniques Quality focussed Strives for efficiency Strives for improvement	Utility industry Pipeline industry Materials background	Application form and cv
Relevant Experience	Background in the fabrication industry with experience in all types of light to medium fabrications in stainless steel and mild steel for the gas and water industries.	Experienced in factory planning and labour management/control	Application form and cv
Personal Qualities	Self-motivated, disciplined, organised, credible and comfortable in dealing with employees at all levels. Meticulous in approach and have a strong customer focus. Must be able to challenge current procedures in the pursuit of best practice. Can use initiative Ability to motivate and lead by example.	Positive outlook	Interview
Appearance/Disposition	Professional in approach		Interview
Circumstances	Driving Licence Flexibility in working Able to work extended hours when necessary Able to travel and work at other AVK UK companies		Interview