

Bryan Donkin Valves Limited is part of the AVK Group; market leaders in the supply of valves, fittings and flow control equipment to the Water, Waste Water, Oil and Gas industries throughout the world.

A vacancy has arisen for a Quality Technician based at our premises in Staveley, Chesterfield, reporting to the Quality & Compliance Manager

**Brief Overview:**

The main purpose of the role is ensure the quality of products both entering and leaving the Company are to the required specification and to ensure the management systems are operating as required.

**The primary tasks include, but are not limited to:-**

1. To ensure goods inwards inspection is completed in accordance with relevant plans
2. To manage end of line final inspections
3. Handle non-conforming product and generate non-conformance reports
4. Perform internal audits on management system procedures (ISO9001, ISO14001 and Health & Safety procedures)
5. To operate and manage Calibration system and manage the material/product traceability system

**Qualifications and skills:**

The successful applicant will hold a BTEC Level 3 in an Engineering discipline, preferably HNC or have equivalent experience. Must have excellent knowledge and understanding of technical drawings and production process controls, alongside knowledge of Navision, ISO9001 & ISO29001 (ISO1441 would be beneficial) and NCR reporting. To be computer literate and have the ability to produce written reports.

Please apply in writing by Friday 12<sup>th</sup> March, including full C.V. to:

Abbie Bailey – HR Assistant  
Email: [careers@avkuk.co.uk](mailto:careers@avkuk.co.uk)



The AVK UK group of companies is part of the globally renowned AVK group who are based in over 90 countries and known as one of the leading innovators and manufacturers of high-quality valves and fittings for the water, wastewater and gas industries worldwide.

<b>Job Title:</b> Quality Technician	<b>Department:</b> Quality
<b>Reporting to</b> Quality & Compliance Manager	<b>Responsible for</b> N/A
<b>Other Working Relationships:</b> <b>Internal:</b> All BDV staff <b>External:</b> Suppliers, BSI Auditors, Third Party Auditors and Customers	
<b>Main Purpose of the job:</b> To ensure the quality of products both entering and leaving the Company are to the required specification and also to ensure the management systems are operating as required.	

Responsibilities/Duties:

- To operate and manage Calibration system
- To ensure goods inwards inspection is completed in accordance with relevant plans
- To manage end of line final inspections (AVK Donkin)
- Perform fault investigations to closure
- Perform customer complaints investigations both on and off site
- Produce test certification
- Manage material/product traceability system
- Be proficient in measurement techniques including, but not limited to, NDT (die penetrant, MPI and ultrasonic thickness measurement) etc.
- Reviewing current manufacturing processes to reduce failures and improve right first time manufacture, including any relevant trend analysis
- Handle non-conforming product and generate non-conformance reports
- Manage concession requests to closure (including detailed reports, descriptions of faults including pictures where applicable)
- Ensure inspected product is clearly identified and manage concessions to closure and collect/ report non-conforming product daily
- Perform internal audits on management system procedures (ISO9001, ISO14001 and Health & Safety procedures)
- Support on the job training program in line with ISO29001 requirements
- Input and support for all Lean and improvement activities
- Ensure you show regard for your fellow colleagues
- Ensure all company procedures are followed at all times
- Ensure health and safety regulations are adhered to at all times



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	<b>Essential</b>	<b>Desirable</b>	<b>Identified by</b>
<b>Qualifications</b>	BTEC level 3 in an Engineering discipline, preferably HNC or equivalent experience		Application form and cv
<b>Skills/ Attributes</b>	Computer literate, good standard of written English and Numeracy, ability to produce professionally written reports, product inspection techniques, ability to communicate at all levels	Analytical skills Presentation skills	Interview
<b>Knowledge</b>	Navision system ISO9001 & ISO29001 Goods inward controls and quality inspection plans NCR reporting	Knowledge of ISO14001 standards and specifications Corrective and preventative actions plans, system internal audits.	Application form, cv and interview
<b>Relevant Experience</b>	Quality inspections. Worked with and understands technical drawings and production process controls	Root cause analysis Establishing corrective actions	Application form and cv
<b>Personal Qualities</b>	Self-motivated, confident, organised, credible and comfortable in dealing with employees at all levels Can use initiative Ability to work under pressure and to deadlines A natural forward planner, able to prioritise own work Team player	Adaptable and flexible within the scope of responsibilities	Interview
<b>Appearance/ Disposition</b>	Small and well presented at all times, professional in approach		Interview
<b>Special Circumstances</b>	Able to work additional hours when required, able to work at other sites when required	Full driving license	Interview



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