

Aqua-Gas Manufacturing Limited is part of the AVK Group; market leaders in the supply of valves, fittings and flow control equipment to the Water, Waste Water, Oil, Gas and Fire Protection industries throughout the world.

A vacancy has arisen for a Stock Controller based at our premises in Corby, reporting to the Operations Manager.

Brief Overview:

The main purpose of the role is to control all goods coming into and going out of the factory, in line with the companies ISO9001 procedures. Managing the movement of stock throughout the factory. Maintaining the accuracy and timely transactions within the Navision system. Ensuring all company procedures are adhered to in terms of business KPI's, health and safety, quality and environmental standards. Ensuring all 5s and housekeeping standards are maintained and monitored on a continual basis.

The primary tasks include, but are not limited to:-

1. Using the Navision system and weekly PI analysis checks to process incoming goods in an accurate and timely manner.
2. Assist with the implementation of Lean manufacturing techniques into the yard and storage areas to ensure that 5s/housekeeping standards are maintained, reviewed and improved upon
3. Adherence to specific stock control procedures; QP9.01 Goods Inwards, QP12.01 Identification & Traceability, QP15.01 Handling, Storage, Packing & Delivery, to achieve Company KPI's.
4. Continuous working to change current cultures to focus on efficient and robust methods in stock control and working practices.
5. Full compliance with the quality and environmental procedures, ensuring all actions are carried out in accordance with the company procedures.

Qualifications and skills:

The successful applicant will hold formal qualifications in English and Maths as well as holding both Reach Truck and Counterbalance Truck Licences. Experience in Warehouse Stock Control is essential, with an understanding of the Navision system. You should be comfortable in dealing with co-worker's at all levels and keen for new experiences, responsibility and accountability.

Please apply in writing, including full C.V. to:

Emily Bryan – HR Advisor

Email: careers@avkuk.co.uk



The AVK UK group of companies is part of the globally renowned AVK group who are based in over 90 countries and known as one of the leading innovators and manufacturers of high-quality valves and fittings for the water, wastewater and gas industries worldwide.

Job Title Stock Controller	Department Logistics
Reporting to Operations Manager	Responsible for Controlling all incoming and outgoing goods
Other Working Relationships Internal: Directors, Managers and Operatives and other staff as required External: Other AVK Companies, suppliers, customers	
Main purpose of the job To control all goods coming into and going out of the factory, in line with the companies ISO9001 procedures. Managing the movement of stock throughout the factory. Maintaining the accuracy and timely transactions within the Navision system. Ensuring all company procedures are adhered to in terms of business KPI's, health and safety, quality and environmental standards. Ensuring all 5s and housekeeping standards are maintained and monitored on a continual basis.	

Responsibilities/Duties

- Ensure Company KPI targets are supported through good stock control
- Using the Navision system and weekly PI analysis checks to process incoming goods in an accurate and timely manner.
- Assist with the implementation of Lean manufacturing techniques into the yard and storage areas to ensure that 5s/housekeeping standards are maintained, reviewed and improved upon
- Adherence to specific stock control procedures; QP9.01 Goods Inwards, QP12.01 Identification & Traceability, QP15.01 Handling, Storage, Packing & Delivery, to achieve Company KPI's.
- Continuous working to change current cultures to focus on efficient and robust methods in stock control and working practices.
- Full compliance with the quality and environmental procedures, ensuring all actions are carried out in accordance with the company procedures.
- Ensure all environmental procedures and carbon trust standards are followed.
- Full compliance with the Company Health & Safety policy, ensuring all actions are carried out in accordance with Company procedures.
- Supporting and cooperating fully with all members of the team as well as all other departments, AVK sites and external contractors.
- Ensure a proactive / positive departmental image is maintained / improved.
- Ensure, by example, the department is not only effective and efficient, but is seen to be by all other departments.
- Contributing to team morale.



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Stock Controller

NO AGENCIES

- Treating others as you would expect to be treated; with respect and professionalism.
- Provide training and support when required.
- Maintain a high level of assertiveness and honesty, being open to any kind of feedback.

The above is not an exhaustive list of duties and you will be expected to perform different tasks as necessitated by your changing role within the organisation and the overall business objectives of the organisation.



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	Essential	Desirable	Identified by?
Qualifications	Minimum 5 GCSE's or equivalent including Maths & English. Reach & Counterbalance FLT licences		CV At Interview
Skills/Attributes	Excellent written & verbal communication skills Computer literate	Navision System	At Interview References
Knowledge	Stock control & Yard control	Banksman trained	CV Application From At Interview References
Relevant Experience	Warehouse stock control		CV Application Form At Interview References
Personal Qualities	Self-motivated, able to work on own initiative, confident, organised, credible, reliable, tactful. Comfortable in dealing with colleagues at all levels Meticulous in approach Team player Able to work under pressure	Keen for new experience, responsibility and accountability.	At Interview References
Appearance/ Disposition	Professional in approach Business like in appearance		At Interview References
Special Circumstances	Able to commute reliably to office base Able to work extended hours on occasions when required.		At Interview References



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